

# MINUTES OF MEETING

## **EMS FUNDING COMMITTEE**

March 28, 2007

The EMS Funding Committee conducted a regularly scheduled meeting on Wednesday, March 28, 2007 in Room 217 of the Stratford Town Hall, 2725 Main Street, Stratford, CT pursuant to notice duly posted.

CALL TO ORDER: 6:00 p.m.

PRESIDING: Chairman Gavin Forrester

COMMITTEE MEMBERS IN ATTENDANCE: Council Members Gavin Forrester, William Stroomer (as substitute for Robert Camillo); EMS Rep. Members Helen McQuilton, Greg Thornhill, James Duffy; Laurie Meyers and Olivia Gombar; Fire Dept. Rep. Member James Rose; Mayor Designee Member Donna Best.

COMMITTEE MEMBERS ABSENT: Fire Dept. Rep. Member John Conway

OTHERS IN ATTENDANCE: EMS Representative Robert Calzone

DOCUMENTS DISTRIBUTED:

- EMS Service Fee/Credit Analysis, EMS Revenue Summary, EMS Collection Summary, Balance Sheet for 2007 — submitted by G. Forrester
- EMS Fiscal Year 2008 Budget— submitted by G. Forrester
- Petition for Distribution of Public donation funds

1. APPROVAL OF MINUTES — Minutes of January 24, 2007.

A MOTION WAS MADE BY MS. MCQUILTON SECONDED BY MS. GOMBAR TO APPROVE THE FOREGOING MINUTES. THE MOTION PASSED UNANIMOUSLY.

2. FUND BALANCE AND FINANCIAL REVIEW

Mr. Forrester reviewed the EMS Service Fee/Credit Analysis figures, Collection summary, Revenue summary, and balance sheet reports. He referenced the YTD revenue balance of \$828,650, YTD collection summary balance of \$707,833, February balance for total assets is \$1,611,546.50. He pointed out the unreserved fund balance as interest-bearing funds totaling \$393,419.11. As he reviewed the line items of the YTD budget report, he mentioned that February is  $\frac{3}{4}$  through the yearly budgetary cycle.

3. BILLING AND COLLECTION STATUS

February showed a total of eleven (11) billable calls of which 6 were VLS calls and 5 were ALS calls. Stratford has an excellent recovery rate of 73.6%. Collections for non-residents are \$2,645.42.

4. BUDGET 2007-2008

The feasibility study for the old Fire house, conducted by Silver-Petrucci, is not yet complete. The architects met recently with Ms. Best.

The ambulance and flycars are encumbered in this current FY budget. The hybrid vehicles will be received in 6 to 8 weeks. The bid was awarded to Braintree in Massachusetts for \$27,000.

5. NEW BUSINESS

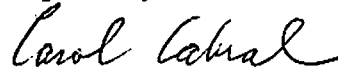
Mr. Rose inquired as to the status of the thermal blankets for cold-water rescue.

Mr. Calzone described the 3-season jackets that are proposed for purchase with public donation funds. New England Uniform's price is \$89.50 per jacket (125 jackets to be ordered) with Stratford EMS embroidered on them. Jackets issued will be returned when EMS service persons leave the service.

A MOTION WAS MADE BY MS. MEYERS SECONDED BY MS. MCQUILTON TO APPROVE THE PURCHASE OF 125 JACKETS AS DESCRIBED ABOVE. THE MOTION PASSED UNANIMOUSLY.

6. ADJOURNMENT — Hearing no further business, Chairman Forrester entertained a motion to adjourn. A MOTION WAS MADE BY MS. MEYERS, SECONDED BY MR. THORNHILL TO ADJOURN THE MEETING. THE MOTION PASSED UNANIMOUSLY. The meeting adjourned at 6:27 p.m.

Respectfully submitted,



Carol Cabral, Secretary